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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	Authoriz	zation				_
Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3	2219	Sec IV 29-1.	January 1 thru December 31,2007	25		
years old				1 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1		
Retain docket sheets					i i	
					200-1 100-1 100-1	
	Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3 years old	Description of Records (Same Title as listed on Schedule) Retention Schedule No. Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3 years old Retention Schedule No. 2219 Retention Schedule No.	Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3 years old Retain doulet sheets	Description of Records (Same Title as listed on Schedule) Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3 years old Retention Schedule No. Item No. Inclusive Dates of Records Destroyed 2219 Sec IV 22-b. 31,2007	Description of Records (Same Title as listed on Schedule) Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Records Destroyed Volume Cubic Feet 2219 Sec IV 2a-b. January 1 thru December 31,2007 Request to destroy all files and folders. Cases more than 3 years old Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Volume Cubic Feet 25 Sec IV 2a-b. Auury 1 thru December 31,2007	Description of Records (Same Title as listed on Schedule) Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Traffic Traffic File Folders 2007 Request to destroy all files and folders. Cases more than 3 years old Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Sec IV 2a-b. January 1 thru December 31,2007 Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Part of Disposal Retention Schedule No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Part of Disposal Retention Schedule No. Item No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Part of Disposal Part of Disposal Retention Schedule No. Item No. Item No. Inclusive Dates of Records Destroyed Cubic Feet Disposal Part of Disposa

Closed in 2007				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
Destruction Approved by Maryland	State Archives			Destruction	Certification	
11/18/2011 flore State Arc	hivist -	Signature of Court C	Official	Titl	e	Date
DGS 550-9 (Rev. 03/2010)	Instructions for Preparati	on and Submission on nex	t page			

District 04-02 Date Court Charles County TRICT COURT OF HARTLAND P.O. BOX 3070 County LA PLATA ED 20546

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Description of Records (Same Title as listed on Schedule) Traffic Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3 years old Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3		E THE SECTION AND ADDRESS OF THE SECTION ADDRESS OF						
Description of Records (Same Title as listed on Schedule) Traffic Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3 years old Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3			Authoriz	ation	9	-		
Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3 years old December 31,2007	No.	Description of Records (Same Title as listed on Schedule)		Item No.		200000000000000000000000000000000000000		Method of Disposal
	-	Traffic Alpha Files 2007 Request to destroy all files and folders. Cases more than 3	2219		December	7	12/7/11	Just

Destruction Approved by Maryland State Archives

Signature of Court Official

Title

Destruction Certification

Date

District 04-02		Department of General Services	
Court	Date 8-5-11	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2192
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No. Description of Records (Same Title as listed on Schedule) Retention Schedule No. Item No. Inclusive Dates of Records Destroyed NATURAL RESOURCES FILES 2007 Request to strip files and destroy miscellaneous paperwork. Cases are over 3 years old SecIV 2a.b. January 1 thru December 31, 2007		요	Authoriz	zation			r ear gold	
Request to strip files and destroy miscellaneous paperwork. Secrit Sandary Table 2a.b. December 31, 2007	No.	Description of Records (Same Title as listed on Schedule)		Item No.				Method of Disposal
		Request to strip files and destroy miscellaneous paperwork.	2219	A CONTRACT OF THE PARTY OF THE	December 31,	5		
							- 4	

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Expungement Files 2007 Request to shred entire file. Cases are over 3 years old	2219	SecIV 2d.	January 1 thru December 31, 2007	10	12/7/11	Sheel
	Closed in <u>2007</u>						

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State Archivist

Signature of Court Official

Title

Destruction Certification

Date

	District 04-02		
	Court	Date 8-5-1	1
al.		COURT OF MARTIAGE	J.
	County D.O. BOX	ES COUNTY	

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		Authoriz	cation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Civil Citations/Municipal Infractions 2007 Request to strip files and destroy miscellaneous paperwork. Cases are over 3 years old	2219	SecIV 2a.b.	January 1 thru December 31, 2007	5	Lie Control	
					# 1 # (2	B // B	
	Closed in 2007		6	*	li li		

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Date	State Archivist	Signature of Court Official	Title	Date

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Court			Date	8-5-11
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		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Criminal Files 2007 Request to strip files and destroy miscellaneous paperwork. Cases are over 3 years old	2219	SecIV 2a.b.	January 1 thru December 31, 2007	50		
	Closed in 2007						

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